



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

120 South Riverside Plaza • Suite 1016 • Chicago, Illinois 60606 • (312) 793-8550

Memorandum

To: Authority Members

From: Robert P. Boehmer
General Counsel

Date: November 18, 2002

Re: Office of General Counsel Report – December 6, 2002 Authority Meeting

This memorandum highlights the work performed by the Office of General Counsel from August 16, 2002 through November 15, 2002:

Document Reviews

- Over 466 preliminary and final reviews of grant agreements, and grantee subcontracts, requests for proposals and publications.
- Reviewed Authority publications.
- Prepared and reviewed other miscellaneous Authority contracts and documents.

Meetings

- Attended meetings of the Illinois Integrated Justice Information Systems Board Planning and Outreach subcommittees.
- Conducted and attended two training sessions for FSGU staff, and participated in training of grantees receiving Juvenile Accountability Incentive Block Grants (JAIBG) Program funds.
- Attended the National Criminal Justice Association's Board of Directors Meeting.

- Attended the Illinois Association of Chiefs of Police Legislative Retreat.

Legislation/Rulemaking

- Continued working with the Illinois State Police to comply with the Campus Sex Crimes Prevention Act, the latest addition to the federal sex offender registration requirements. Mailed materials documenting Illinois' compliance to the Department of Justice.
- Monitored the status of federal fiscal year 2003 Commerce, Justice, State, the Judiciary, and Related Agencies appropriations bill.
- Assisted the Illinois Integrated Justice Information System (IIJIS) Governing Board in drafting legislation to create a permanent IIJIS Board.

Other

- Assisted the Office of Human Resources with an analysis of the Health Insurance Portability and Accountability Act (HIPAA) and its applicability to the Authority.
- Reviewed draft of revised Employee Manual.
- Reviewed drafts of the IIJIS Strategic Plan.
- Coordinated development of transition documents.
- Continued to provide legal consultation to Authority staff, and review various documents and mailings.

If you need additional information, please contact me.